

Sample Pet Theft Awareness Day Mayoral Proclamation Request Letter

Contact your mayor's office and ask for whomever is in charge of proclamations. Verify his/her name and address, then personalize and send him/her the following letter along with a sample proclamation. Remember to follow-up with a phone call to check on the status of the request.

[Insert date here]

Name
Title
Address
City, State and Zip Code

Dear [contact person's name]:

On February 14th, animal lovers in [your city] and across the country recognize National Pet Theft Awareness Day in honor of the up to two million animals who are stolen each year. This Valentine's Day, concerned citizens will staff information tables, distribute flyers, hold vigils, and raise awareness about the fate of stolen animals, many of whom end up the victims of dog fighting rings, puppy mills, and sadistic acts. Incidentally, this year's events also coincide with the Pet Safety and Protection Act, H.R. 2256, legislation that will help guarantee the safety of America's companion animals.

We respectfully request that you proclaim February 14th Pet Theft Awareness Day in [your city]. Please find a suggested proclamation enclosed. We are certain that mayoral proclamations will help educate the public about the steps they can take to protect their pets such as ensuring that their cats and dogs wear up-to-date identification tags at all times and that they do not roam their neighborhoods unattended. With your help, we are confident that we will see a decline in the number of stolen pets. Thank you in advance for your consideration.

Sincerely,